

# KENDRIYA VIDYALAYA KHAGARIA

## SUPPLIER REGISTRATION FORM

**Sub : Registration of firms/agencies for supply/service in Kendriya Vidyalaya, Khagaria.**

1. Name of the firm : \_\_\_\_\_

2. Name of the owner : \_\_\_\_\_

3. Full Postal Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. E-mail: \_\_\_\_\_

5. Website: \_\_\_\_\_

6. Name of contact person: \_\_\_\_\_

7. Contact No.: (a) Landline No. \_\_\_\_\_ (b) Mobile No. \_\_\_\_\_

8. VAT/CST/TIN/TAN No. (a) VAT No. \_\_\_\_\_  
(Copy to be enclosed)

(b) CST/TIN No. \_\_\_\_\_

(c) TAN No. \_\_\_\_\_

9. PAN No of the owner: \_\_\_\_\_  
(Copy to be enclosed)

10. Current Bank Account No. \_\_\_\_\_  
with Branch details

11. Product/Items/Services/ Category for which Registration is applied for:

S. No.	Name of Product/Items/Services/ Category	Whether Original Manufacturer/Authorized Agent or Distributor/ DGS&D Registered firm/Dealer	Remarks

(In case of supplier please enclose authorization of your manufacturer/Authorized dealer/Supplier/Contractor Certificate)

12. Details of experience & place of work during the last 03 Years:

S. No.	Institute where rendered service/supplied articles	Period	Name of supplies/ service	Remarks if any

**NOTE: Without TIN/PAN and VAT number, no firm will be registered. The Vidyalaya reserves the right to cancel the name of the supplier/firm/service provider from its approved lists at its absolute discretion without assigning any reason.**

### Undertaking

I Mr./Ms. \_\_\_\_\_ Proprietor of M/S \_\_\_\_\_ do hereby undertake that the above furnished information is correct to the best of my knowledge and belief. In case of any information / supporting document furnished by me found to be incorrect / false, the offer of my contract will be cancelled automatically and action may be taken as per KVS rule. I assure you to provide the best service to the Vidyalaya.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature \_\_\_\_\_

Name of Proprietor \_\_\_\_\_

Seal of the Firm \_\_\_\_\_